

UC RIVERSIDE
AUXILIARY AND SELF-SUPPORTING ENTERPRISES
Annual Business Report (ABR)

Unit Name TAPS ACTIVITY A01295 - FINES AND FORFEITURES

Budgeted Fiscal Year 2014 / 15

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Management's Discussion & Analysis (MD&A)

TAPS ACTIVITY A01295 - FINES AND FORFEITURES for FY 2014 / 15

Mission Statement

TAPS is an auxiliary unit supporting UCR's Mission of research, education and public service by providing sufficient and well-kept parking to faculty, staff, students and visitors. This includes:

- * administering a fee-based parking program in which permits are paid for directly by faculty, students, staff and visitors
- * sustaining a well-patronized alternative transportation program to reduce single-occupant vehicle trips to the campus and carbon emissions from commuter vehicles
- * ensuring compliance to parking policy by issuing citations to violators and responding to appellants.

Status and Future Direction of the Business

Revenue from Fines and Forfeitures (fund 66190) is used to fund alternative transportation programs sponsored by the department in compliance with South Coast Air Quality Management District (SCAQMD) regulations and in accordance with campus and UC Sustainability/Climate Action Plans. These programs include incentives for using public transportation, carpools, vanpools, walking, cycling, etc.

While the primary purpose of these programs is to reduce the number of vehicles coming to campus; and therefore the amount of pollutants, these programs also save the TAPS users significant operating and capital costs, as they result in fewer spaces that need to be constructed and maintained. As a result, in addition to revenues from Fines and Forfeitures, revenues from user permit sales also contribute toward these programs as well. In 2013-14, roughly 50% of the alternative transportation program will be funded from permit revenues (\$701K), and this percentage is projected to remain relatively constant in 2014-15.

This percentage has increased over historical trends of roughly 25% due to TAPS' revised compliance practices. These are based on the fundamental principle that the main goal of compliance operations is to protect the rights of those who are entitled to park on campus, and not on maximizing citations revenue.

As for the programs themselves, the UPASS agreement with RTA continues to be a major success, as overall boardings have increased roughly 7% over last year. Our van pool program continues to remain strong as well, with roughly 30 routes in existence during the course of the year. We are also in the process of installing three bicycle cages on campus in support of our cycling community, and will begin installing bicycle lockers later this spring. And finally, we completed our installation of 6 EV charging stations this summer, and are providing discounted charging rates for registered campus users through the *Chargepoint* system.

As a result, our AQMD Rule 2202-mandated alternative transportation plan for 2013-14 was approved, and we reached our targeted average vehicle ridership (AVR) of 1.50 with a 1.58 last April.

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For 2014-15, our goal is to continue to support the UPASS program and our agreement with RTA, and continue to enhance the services we provide. In addition to establishing a bicycle locker rental program, we will also be looking to add new bike racks and update older models that provide a lower level of safety and/or take up more room than newer models. We will also be looking at addressing other bicycle safety concerns as well, and will continue to promote improved traffic plans that provide increased safety for our bicycling community.

Workforce and Staff Planning

As mentioned in our budget packet for our general operations no changes in staffing are anticipated in the department over the next 5 years. One of our alternative transportation assistants retired in 2013-14, and we filled this position at a lower level (AAIL vs. AAILI). We are confident that the existing staffing level will adequately support the campus for the foreseeable future.

Overall Financial Position

As mentioned above, Alternative Transportation Programs are funded first from citation revenue, which is augmented with permit revenue as needed to break even each year. Van pool program participants also pay roughly 40% of the program's costs, with the rest covered with permit revenue as well.

Over the last two years, permit revenues required for augmentation have increased substantially due to our shift in citation philosophy; however, we believe this will essentially stabilize in 2014-15. Also, we are not requesting increases in van pool rates for next year, but we will be asking van pool participants to fuel and clean the vehicles, reducing our student costs, and enabling us to achieve our target subsidy level for the program.

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Revenue

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<u>Good / Service / Project</u>	Actual FY 2012 / 13	Budget FY 2013 / 14	Projected FY 2013 / 14	Proposed FY 2014 / 15	Note
Fines & Forfeitures	588,030	549,979	429,044	471,948	1
AT Vanpool Income	233,496	264,077	256,760	256,760	
Chargepoint Income	-	-	735	1,260	2
	-	-	-	-	
	-	-	-	-	
Transfer from A01297-70060	577,824	628,959	700,964	733,374	
	-	-	-	-	
Other	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Revenues	\$ 1,399,349	\$ 1,443,015	\$ 1,387,503	\$ 1,463,343	

Subsidized Income	-	-	-	-	
Subsidized Expenditures					
BC 10 - 14	-	-	-	-	
BC 25 - 28	-	-	-	-	
BC 20 - 21, 30, 31	-	-	-	-	
BC 40 - 70	-	-	-	-	
BC 75 - 77	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Expenditures	\$ -	\$ -	\$ -	\$ -	

Check of Balances Ok Ok Ok Ok

Provide Full Accounting Unit (FAU)				
Activity(s)	A01295	A01295	A01295	A01295
Fund(s)	66190, 70060	66190, 70060	66190, 70060	66190, 70060

Footnotes

1. Citation revenue is reduced due to a shift in philosophy to encourage community involvement and focus on customer service.
2. Revenue from electric vehicle charging stations installed during FY2013-14.

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Income Statement

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	BC	Actual FY 2012 / 13	Budget FY 2013 / 14	Projected FY 2013 / 14	Proposed FY 2014 / 15	Note
Revenues		\$ 1,399,349	\$ 1,443,015	\$ 1,387,503	\$ 1,463,343	
Staff Appointments	25	214,324	233,334	215,286	231,199	
Staff Stipends, Allows, OT	26	-	-	171	177	
Staff - Other	27	3,056	-	(3,056)	-	1
Staff Sal Non-Perm Funding	28	2,471	270	742	836	
Benefits - Staff	30	92,520	94,346	82,891	84,852	
Benefits - Staff Vac Accrual	31	1,581	-	(659)	(0)	
Travel	40	12,988	12,400	20,057	20,057	2
Supplies & Materials	41	34,823	34,828	14,362	14,362	
Services, Other	42	393,228	429,041	428,361	470,317	3
Mail Services & Freight	43	9	-	15	15	
Printing / Repro & Media	44	3,261	6,812	2,448	2,448	
Communication	45	4,979	3,062	3,150	3,150	
Computing	46	321	1,831	1,221	1,221	
Other Supplies & Expense	47	152,435	136,875	103,468	115,822	4
Amortization / Depreciation	48	-	-	-	-	
Interest	49	296	-	158	-	
Foods and Staples	50	-	-	-	-	
Equipment / Other Inventory	60	-	-	-	-	
Facilities	70	484,156	490,216	518,887	518,887	
Planned Deficit/(Surplus)	75	N/A	-	N/A	-	
Unallocated Emp Benefits	76	N/A	-	N/A	-	
Unallocated Staff Salaries	77	N/A	-	N/A	-	
Direct Expenditures		\$ 1,400,448	\$ 1,443,015	\$ 1,387,503	\$ 1,463,343	
Total Direct & Indirect Exp.		\$ 1,400,448	\$ 1,443,015	\$ 1,387,503	\$ 1,463,343	
Net Income/(Loss)		\$ (1,098)	\$ -	\$ -	\$ -	

Provide Full Accounting Unit (FAU)

Activity(s)	A01295	A01295	A01295	A01295
Fund(s)	66190, 70060	66190, 70060	66190, 70060	66190, 70060

Footnotes

1. Biweekly payroll accrual/reversal for FY2012-13. Current year amounts are included in BC25.
2. Guaranteed ride home program costs increase - ~\$7K in FY12/13 compared to ~ \$13K in FY13/14
3. Increases in RTA contract costs (FY12/13 ~\$350K, FY13/14 ~\$409K, FY14/15 ~\$450K)
4. Decrease in citations paid will result in a directly proportional decrease in County of Riverside fees paid.

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Equity

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	Actual FY 2012 / 13	Projected FY 2013 / 14	Proposed FY 2014 / 15	Note
Accumulated Earnings				
Beginning Balance	457	(0)	(0)	
Net Income/(Loss)	(1,098)	-	-	
Deficit Recovery Payment	-	-	-	
Outflows	-	-	-	
Inflows	STIP 641			
Accumulated Earnings	\$ (0)	\$ (0)	\$ (0)	
Asset Acquisition				
Beginning Balance (Fund 66191)	960	960	960	
Inflows	-	-	-	
Outflows	-	-	-	
Asset Acquisition	\$ 960	\$ 960	\$ 960	
Renewal / Replacement				
Beginning Balance (Fund ???)	-	-	-	
Inflows	-	-	-	
Outflows	-	-	-	
Renewal / Replacement	\$ -	\$ -	\$ -	
Total Equity	\$ 960	\$ 960	\$ 960	

Footnotes